



# HR SUPPORT CENTER



Connect to web-based HR resources along with Human Resources Professionals with years of experience.

Available 24 hours a day, 7 days a week, you can access the online HR Support Center for all of your HR needs.

With the included HR On-Demand service your company can receive unlimited HR consultations over the phone or web. Our experienced and certified HR Professionals work with you to address your business specific questions and needs.

- **Policy Library:** Library of standard business policies.
- **State and Federal Laws:** Written in easy to understand terms.
- **HR Forms:** Library of business, state and federal forms.
- **3-Minute HR Audit:** Assess the effectiveness of your HR functions.
- **eAlerts:** Instant notification for important law updates.
- **HR Checklists:** Checklists to help organize business tasks.
- **HR Guides:** Various guidelines providing helpful references in following particular business procedures.
- **Benefits:** Coverage of core concepts and fundamentals regarding employee benefits.
- **Job Descriptions:** Catalog to help hire and organize employees.
- **Employee Handbook:** Develop a Customizable Employee Handbook.
- **Q&A Database:** Hundreds of questions already answered by HR Pros.
- **HR Best Practices:** Monthly articles covering best practices.
- **Monthly Newsletter:** Alerts and articles to stay current on HR topics.
- **Glossary of Terms:** Easy to read definitions for key HR terms.
- **HR News and Updates:** HR related news feeds and updates.
- **HRCast:** Monthly podcasts covering HR best practices.
- **HR Resource Center:** Resources for ordering posters, training materials and reference literature.
- **Quick Guides:** Hot topics for employee solutions.

## Your HR Help Desk Is Just a Click Away!

HR Pros are at your service with the **HR On-Demand** upgrade, which is now included with each HR Support Center subscription. You can receive **UNLIMITED** HR consultations over the phone or email/internet. You receive answers to employee relationship questions, unlimited customization of employee handbook, job descriptions, forms, letters and more!

## Put the HR Support Center to work for you!



**Minute Men HR Management Services**

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